

Iowa City Dermatology LLC

269 N. 1st Ave.
Ste 100
Iowa City, IA 52245
(319) 339-3872
(319) 339-3874 FAX

To help meet the high demands of our patients and be able to provide adequate appointment times, effective August 1, 2009 Iowa City Dermatology LLC will implement a cancellation policy which will include a \$50.00 fee.

Office hours are by appointment only. In scheduling appointments, it is our intent to see you as soon as possible. Our staff and physicians will make every effort to accommodate urgent add on requests.

We reserve your appointment exclusively for you. We would request 24 hour notice for rescheduling and/or cancellation of an appointment so that another patient on our waiting list may be able to utilize this slot. Failure to provide such notice or not show for a scheduled appointment **CAN** result in a \$50.00 cancellation fee that is not billable to insurance.

We understand that life may provide unexpected emergencies and will do our best to accommodate you, please feel free to request to speak to the office manager at any time.

Thank you for your cooperation.

E.J. O'Malley
Office Manager

Patient's Initials:
